

1/ Eligibility requirements

- **The household is not eligible for the Kyoto City Livelihood Support Benefit (for tax-exempt households).**

- **Regarding all household members who are subject to residence tax for FY2023, the estimated yearly income before or after deduction* of each member has decreased to the amount equal to or below the level eligible for residence tax exemption due to sudden financial difficulties.**

* Determine whether this requirement is met based on each estimated yearly income obtained by multiplying the income of any month during the applicable period (from January 2023 to October 2023) by 12.

- **The household has a certificate of residence in Kyoto City at the time of the application.**

- **The household has not received from other municipalities the 30,000-yen benefit for households exempt from residence tax or those facing sudden financial difficulties.***

* The amount of benefit may vary depending on the municipality.

Amount of benefit

30,000 yen per household

Payment method

The benefit will be transferred to a bank account under the name of the applicant (the head of the household).

Deadline for returning the application form

The application form must arrive at the city office on or before October 31 (Tuesday), 2023.

2/

Matters to pledge/agree to

1. My household meets the eligibility requirements* for the Kyoto City Livelihood Support Benefit (for households facing sudden financial difficulties) (hereinafter referred to as the “Benefit (for households facing sudden financial difficulties)”).

* All of the following requirements must be met to be eligible for the Benefit (for households facing sudden financial difficulties):

- All incomes before deduction (or after deduction) of members in your household who are subject to residence tax for FY2023 have been unexpectedly reduced to the amount equal to or below the level eligible for residence tax exemption.
- Your household has not received from other municipalities the 30,000 yen benefit for households exempt from residence tax or those facing sudden financial difficulties.*

- * The amount of benefit may vary depending on the municipality.
- You will provide or request government or other administrative agencies to provide Kyoto City with all necessary information so that the city can examine your eligibility for the Benefit (for households facing sudden financial difficulties) by checking whether you have received the Benefit from the municipality you previously lived in and reviewing public records including information in the Basic Resident Register and tax information.

2. If the city cannot confirm our eligibility with public records or other documents, we will submit relevant documents as required.

3. This application form will be handled as a “claim form” for the Benefit (for households facing sudden financial difficulties) after the city determines to pay the Benefit.

4. After the city’s decision to pay the Benefit, if the payment process cannot be completed because the Benefit cannot be transferred to the designated bank account due to an incomplete application/claim form or for any other reason and if the matter is not corrected on or before October 31, 2023, the Benefit will not be paid.

5. We will return the Benefit (for households facing sudden financial difficulties) if it is found that the information reviewed by the city is false or that we no longer meet the eligibility requirements after receiving the Benefit.

6. This Benefit is designed for households whose incomes have unexpectedly decreased. Therefore, applying for this Benefit will be deemed as a fraudulent act if the income was not reduced for unexpected reasons. Examples of such an act include cases of business or agricultural activities with seasonal factors where an application for the Benefit was made based on a month other than the months when the applicant can typically gain income, such as a busy season or the shipping of farm products. An applicant who fraudulently receives the Benefit will face fraud charges and may be sentenced to up to 10 years in prison.

3/ Documents to submit

“Application/Claim Form for the Kyoto City Livelihood Support Benefit (for households facing sudden financial difficulties)” (this application form)

A copy of a document to verify the identity of the applicant/claimant

* Attach a copy of either the driver’s license of the applicant/claimant, health insurance card, My Number Card (front side), pension book, Long-Term Care Insurance Card, passport, or the like.

A copy of the certificate of residence for all household members (within two weeks of issuance)

A copy of the Family Register Attachment (for those who have relocated several times since January 1, 2023)

A copy of a document that verifies the bank account to receive the Benefit

* Attach a copy of the section of a document such as a bank book or a cash card where the name of the bank, account number, and the name of the account holder can be confirmed.

“Abbreviated Statement of Expected Income Before (or After) Deduction” (separate sheet)

A copy of a document that verifies “the income of any month selected from the period January 2023 to October 2023”

* Attach a copy of a document that verifies the amount of income, such as a payroll slip or a pension transfer notification, or a document that confirms the amount of income from business or real estate. If you make an application based on your income after deduction, attach any documents that verify your expenses in addition to the above documents.

4/ Have you signed the section below? Are all the attachments complete? (You cannot receive the Benefit if the application form is unsigned or the attachments are incomplete.)

**I have reviewed and hereby pledge/agree to the abovementioned matters.
In addition, I confirm that all of the information in this application form
and the attached statement is true and correct.**

5/ The applicant must be the head of the household.

6/ Enter information on all members in the household of the applicant.

7/ Enter a circle in the applicable section for those whose incomes were suddenly reduced to the level eligible for residence tax exemption during the period January 2023 to October 2023.

8/ If your current address differs from your address as of January 1, 2023, enter the address as of January 1, 2023.

9/ Make sure to sign here.