

(Form 1)

Application form for the Certification of (for the Change in) the Subsidy for Early Childhood Education and Childcare Fees

To Kyoto City Mayor

Entry example

For New Subsidy No.2 & 3

[Matters agreed upon]

1. We may ask public offices to allow us to view necessary documents or to provide us with related materials for the provision of proper educational and daycare services and to confirm the data of applicants and their household members, including their tax status for the screening of the Certification of the Subsidy for Early Childhood Education and Childcare Fees, office work related to the Supplementary Benefit Program, and other educational and daycare services.
2. Details entered on your application form, etc. may be provided to the institution and/or its operator when they are deemed necessary as information related to the certification and grant of the Subsidy for Early Childhood Education and Childcare Fees, as well as other educational and childcare services.
3. In accordance with the provision of Article 30-11 of the Child Care Support Act (hereinafter referred to as "the Act"), utilization expenses for facilities and other services may be paid to specified child and childcare support providers instead of the certified guardians.
4. Due to the high volume of accreditation work during the year's early months, the notification of results may be postponed regardless of the application date should the use of the services begin in April of the new fiscal year as is written per the provisions under Article 30-5, paragraph 5 of the Act.
5. The Certification of the Subsidy for Early Childhood Education and Childcare Fees may be canceled if the details written in the application differ from factual reality.
6. Those who have used cabinet order-designated institutions (business-operated childcare facilities) stated within the provision under Article 7, Paragraph 10, Item 4-c of the Act, cannot receive this certification.
7. Guardians of children who use kindergartens and after-hours childcare pursuant to Article 7, Paragraph 10, item 5 of the Act must entrust facility utilization expense related applications to the providers or directors of the institutions (principals of their kindergartens) that they will use unless the guardians themselves or their institutions make a special request.
8. The acquired Individual Number will be used for administrative procedures related to the Certification of the Subsidy for Early Childhood Education and Childcare Fees, in accordance with the law.

Upon receipt of this "Application" above, I hereby apply for the certification of the Subsidy for Early Childhood Education and Childcare Fees

Date of application: November 12, 2025

Name (guardian): **京都 太郎** (English: Taro Kyoto)

* Guardian living with the child(ren): (Date of birth) November 21, 1987

Address: Postal code: 123-4567 XXXX-cho, N

Contact information: ☐ Home: 123-0000 ☐ Father (cellphone): 080-XXXX-0000 ☒ Mother (cellphone): 080-0000-XXXX

(Mark ☒ the main contact)

Write down your name in English.

Please provide a daytime contact number (phone number). The Kyoto city government may contact you if confirmation is required.

* Please provide a daytime phone number.

Financial institution where you wish to have the money transferred (Indicate the account of the applicant's guardian.)

Name of financial institution	Name of headquarters/branch/ office	Branch No.	Account no. (right-aligned)	Justify your account no. to the right.
Bank	Headquarters			Name in English: Taro Kyoto
Credit Union	Branch			京都 太郎
Agricultural Cooperative	Office			

2. Applicant (Indicate the applicant's name)

Desired certification starting date (use)	Relationship with the applicant	Sex	Type of certification
<input type="checkbox"/> April 1, 2026 (for April admission) <input type="checkbox"/> Day before the 3 rd Birthday (If less than 3 years old during admission) <input type="checkbox"/> Birth	Year Month Day		<input type="checkbox"/> New Subsidy No. 1 <input type="checkbox"/> New Subsidy No. 2 <input type="checkbox"/> New Subsidy No. 3 National Individual Number My Number
Name: Yuko Kyoto (Date of birth): May 23, 2022 Name in English: 京都 優子	Eldest daughter	Female	<input type="checkbox"/> New Subsidy No. 1 <input type="checkbox"/> New Subsidy No. 2 <input type="checkbox"/> New Subsidy No. 3 National Individual Number My Number
Name: 京都 優子 (Date of birth): May 23, 2022 Name in English: 京都 優子			<input type="checkbox"/> New Subsidy No. 1 <input type="checkbox"/> New Subsidy No. 2 <input type="checkbox"/> New Subsidy No. 3 National Individual Number My Number

If entry begins in April, please indicate April 1 on the desired certification starting date, even if the entrance ceremonies or use of the facility starts on April 2 or onwards.

Read the guidelines carefully and check the appropriate category

(Please refer to the following certification category to fill in the document.)

Type	Applicable children	Applicable institutions	Others
New Subsidy No.1	Children aged 3 or older	Kindergartens (excluding ones under the new system) and Pre-school Section of the Special Needs Education School, etc.	Those who only use the standard education hours of kindergarten and do not use after-hours childcare services, and those who do not meet the reasons for requiring childcare services (those who are not eligible for New Subsidy No. 2 or 3 Certification)
New Subsidy No.2	Children aged 3 or older (Eligible starting the first April after their third birthday)	In addition to the institutions above, after hours childcare at a kindergarten or a certified Center for Early Childhood Education and Care (ECEC), non-licensed daycare institutions, temporary daycare, and sick childcare, etc.	Both parents must be eligible for the reasons for requiring childcare services. The following documents are required separately: ○ Statement of the reasons for requiring childcare services ○ Attached documents based on the reasons for requiring childcare services (Employment Certificate, Certificate of Enrollment in School, A copy of a Maternal and Child Health Handbook, Etc.)
New Subsidy No.3	Children aged 0-2 ((Limited to municipal tax exempt households))		

*A list of eligible non-accredited childcare facilities and facilities/services, such as temporary care, is available on the Kyoto information letter. Please check in advance whether the facility you plan to use is eligible for free early education and childcare.

Indicate the enrollment year and month

3. Facilities currently being used or scheduled to be used

Child's name	Facility Name	Service to be used	Starting month (of use or planned use)
京都 優子	XXXX Kindergarten (Location if it is outside the city)	Kindergarten After-hours childcare, Non-accredited daycare institution , Others()	April 2026
		Encircle the relevant service used childcare, institution , Others()	年 月
		Kindergarten, After-hours childcare, Non-accredited daycare institution , Others()	年 月

4. Household Members (Excluding the applicant children and including the family members who share the household economy yet live separately.)

	Name in English	Relation-ship with the applicant	Date of Birth	Occupation or school names etc.	National Identification Number (My Number)
	Name				
Household members (applicable child's guardians, brothers, sisters)	Taro Kyoto 京都 太郎	Applicant	November 21, 1987	Company employee	o o o o o x x o o o o o
	Hanako Kyoto 京都 花子	Wife	August 7, 1987	Company employee	o o o o o o o x o o o o
	Jiro Kyoto 京都 次郎	Eldest Son	March 4, 2010	XXXX Elementary School	o o o o o x o o o o o o
			年 月 日		
	Please fill in all the members of the household except the applicant child, including parents, siblings, and relatives living together.				
			年 月 日		

5. Household Situation (Fill out the relationship from the point of view of the applicant child))

Single-parent household	<input checked="" type="checkbox"/> Inapp ()	For single-parent households, or those with members living separately, please tick the appropriate box and select the reason
Are there family members separately and what are their relationships with the applicant?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Father / Mother /Child() / <input type="checkbox"/> Other())	
Reasons for living separately	<input checked="" type="checkbox"/> Employment <input type="checkbox"/> School <input type="checkbox"/> Childbirth <input type="checkbox"/> Nursing care <input type="checkbox"/> Divorce talks	
Address(es) of separated family members	123 XXX-cho, XXXXX City, XXXXX Prefecture	
(Planned) period of living separately	September 1, 2025 to August 31, 2026	
Are you living on welfare?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Month of starting to live on welfare: MMMM.YYYY)	
Is there a person with a disability in your household?	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Please also fill in the spaces	Should you currently be living on welfare, please indicate the month when you started.
Name	京都 次郎	
Disability grade, etc.*	Rehabilitation Certificate B	

* You may be required to send additional documents.

↓ [The fields below shall be filled in stated in "2. Applicant children"]

If there is a child/household member in the household with a disability, tick "yes" and indicate the name and details of the disability.

6 Reasons for requiring daycare services (Choose one main reason for respective parents. The Statement of Reasons for needing Childcare Services and attached documents for the reasons of needing day care services.)

Father or other guardian ()	<input checked="" type="checkbox"/> Employment (incl. unofficial job offer) <input type="checkbox"/> Job hunting <input type="checkbox"/> School <input type="checkbox"/> Others ()	Please indicate the individual reasons why the mother and/or father of the child require childcare.
Mother or other guardian ()	<input checked="" type="checkbox"/> Employment (incl. unofficial job offer) <input type="checkbox"/> Illness/disability <input type="checkbox"/> Nursing care <input type="checkbox"/> Disaster recovery <input type="checkbox"/> Job hunting <input type="checkbox"/> School <input type="checkbox"/> Continued use of the institution during childcare leave <input type="checkbox"/> Others ()	