

Guide to the Child Allowance System

The goal of *Jidou Teate* or the Child Allowances Program is to contribute to the stability of people's lives together with ensuring the healthy growth and development of each child. Child Allowances are paid to households raising children.

Apply within 15 days starting the day after the birth or move-in.

In order to receive a Child Allowance, one must apply for it. Generally, after submitting an application the allowance will be paid starting from the following month. However, in cases where the date of childbirth or the scheduled date of moving from your former residence (hereafter referred to as commencement date) is close to the end of the month, you will begin receiving the child allowance from the month you apply. Even if the application is submitted in the month following the commencement date, as long as you apply within 15 days of the day following the commencement date you will receive payment starting that month.

Remember that if you are late in submitting your application, you will not be able to receive the allowance for the months you missed.

Children Eligible for Allowance

Children from age 0 through high school age (until March 31st of the fiscal year in which they turn 18)

[Allowance Amount]

	Allowance (per child per month)	
	1 st child, 2 nd child	3 rd child
Children under 3 years old	15,000 yen	30,000 yen
From age 3 to high school age	10,000 yen	

For more details of the regulations, please see the next page onwards.

For Inquiries and Applications

6th Floor, North Wing, Kyoto City Hall

488 Kamihonnojimae-cho, Oike-agaru, Teramachi-dori, Nakagyo-ku, Kyoto 604-8571

Kyoto City Child and Family Support Section Satellite Office (P.O.C. for Child Allowances)

TEL: 075-222-3777

Simple and easy!

Applications can be submitted by mail to the Kyoto City Child and Family Support Section Satellite Office.



See the Child Allowance website

*For general inquiries about the Jidou Teate System please visit your Ward Office, Branch Welfare Offices Center, Childrearing Support Office, Keihoku Branch Office, or Kamikawa Branch Office.

● **Eligibility (who is eligible to receive child allowance payments)**

Persons who are raising a child or children and have a registered address within Kyoto City are eligible to receive child allowance payments (parents, guardian of a minor, etc.). In cases where both parents are raising the child, the parent who is more able to maintain the child's livelihood (mainly the one with the higher income) will be the recipient.

*In cases of parents living abroad, parents can have their assigned guardian designated (by parents) to receive allowance payments.

* Even if a person is not a parent, guardian, or guardian assigned by parents, there are some cases where they may receive payments if they are raising a child.

*In cases of parents in the middle of divorce proceedings who are living separately, it is likely that the person whom the child resides with will receive the allowance payments.

*For children placed into a care facility or foster care, the institution or a foster parent may receive the payments.

***Public servants** must apply for the allowance at their place of employment. Please inquire with your employer.

● **Children that qualify for child allowances**

In principle, children from age 0 through high school age (up to March 31st of the fiscal year in which they turn 18) who reside in Japan.

*There are cases where children studying abroad are eligible for child allowance payments; please contact the Kyoto City Child & Family Support Section office for more information.

● **Allowance Amount**

Age of Child	Allowance (per child per month)	
	1 st child, 2 nd child	3 rd child
Under 3 years old	15,000 yen	30,000 yen
From age 3 to high school age	10,000 yen	

[Regarding the Additional Amount for the Third and Subsequent Children]

The child allowance is provided for children up to **high school age**, but when counting the number of children, children up to the end of the fiscal year in which they turn 22 (until March 31st of the fiscal year in which they turn 22), for whom the recipient bears financial responsibility, are counted, and the additional amount for the third and subsequent children can be received up to **high school age**.

However, if you are eligible for the additional amount for the third and subsequent children and are providing care equivalent to guardianship and bearing the living expenses for a child between the end of the fiscal year in which they turn 18 and the end of the fiscal year in which they turn 22, you will need to submit a separate “Confirmation of Guardianship Equivalent and Living Expenses Burden” form to verify that you are providing care and financial support.

【Examples of Allowances】 (For families raising 3 children of the following ages)

- Children aged: 19, 16, 11

The 19-year-old is of university student age and is counted as the first child.

The 16-year-old is a high school student and receives 10,000 yen (counted as the second child).

The 11-year-old is the third child before completing elementary school and receives 30,000 yen. [Total monthly allowance: 40,000 yen]

- Children aged: 23, 17, 14

The 23-year-old is not counted.

The 17-year-old is a high school student and receives 10,000 yen (counted as the first child).

The 14-year-old is the second child in middle school and receives 10,000 yen.

[Total monthly allowance: 20,000 yen]

* For a child between the end of the fiscal year in which they turn 18 and the end of the fiscal year in which they turn 22, only those for whom the recipient bears “financial responsibility” for the child are eligible for the multiple-child allowance.

● **Payment Periods**

In principle, the allowance is transferred to the bank account designated under the claimant's name at the time of application, six times a year (in even-numbered months), for the eligible months up to the

preceding month (payment period).

*For details on payment dates, please refer to the website:

(Kyoto City Information Portal) <https://www.city.kyoto.lg.jp/hagukumi/page/0000182951.html>

<Payment Schedule Overview>

Payment Month	August	October	December	February	April	June
Payment Period	For Jun. to Jul.	For Aug. to Sep.	For Oct. to Nov.	For Dec. to Jan.	For Feb. to Mar.	For Apr. to May

*If the payment date falls on a bank holiday, payment will be made on the previous business day.

*If your eligibility for the child allowance from Kyoto City ends due to moving out or other reasons, the allowance may be paid in a different month.

(Example: The April–May allowance is normally paid in June.)

● Receiving Child Allowance payments

You must complete an application to receive child allowance payments. In principle, payments will begin from the month following the month in which your application is submitted.

However, if you apply within 15 days of the event (such as childbirth or moving into the city), payments will begin from the month following the month in which the event occurred.

Please note that the allowance is not paid retroactively beyond this period.

Reason for Application	Necessary Documents
A child is born	<ul style="list-style-type: none">• <i>Nintei Seikyu-sho</i>*¹• Copy of bank account book or bank ATM card• Document showing the claimant's health insurance coverage (required only for members of certain mutual aid associations)*²• Copy of official individual number notification card or individual number card• One form of identification
Moving to Kyoto from another municipality	
Begin to raise a child (or change of recipient)	
Recipient becomes a public servant	

*¹ Based on your household circumstances, please be aware that additional documents may be necessary.

You will need to enter the Individual Number (My Number) of the applicant and their spouse on the *Nintei Seikyu-sho* form.

*² Due to information sharing using the Individual Number (My Number) system, submitting a copy of a document showing the claimant's health insurance coverage is generally not required (except for members of certain mutual aid associations). For details, please see the back of the *Nintei Seikyu-sho* form. The *Nintei Seikyu-sho* form is available at the Kyoto City Child & Family Support Section Satellite Office, each ward office and branch office, the Keihoku Branch Office, and the Kamikawa Branch Office. It can also be downloaded from the Kyoto City official website.

* Public servants should apply for the allowance at their place of employment. However, depending on your employment status, you may need to apply to Kyoto City, so please be sure to check with your employer.

[Important Notes]

- If the 15th day falls on a closed day (Saturday, Sunday, national holiday, etc.), the next open day will be the deadline.
- During long holidays and the year-end and New Year holidays, the period during which you can apply at the counter will be shorter than usual.
- If you are late in submitting your application, you will not be able to receive the allowance for the months you missed.

● Genkyo-todoke

Recipients other than those who fall under the following categories are not required to submit a

Genkyo-todoke reporting on their current household conditions if the child-raising situation has not changed since the 2022 fiscal year.

[Recipients who are required to submit a *Genkyo-todoke*]

- Those whose registered address differs from their actual residence in Kyoto City due to being a victim of domestic violence
 - Those who are raising a child who meets the eligibility requirements but does not have a family register or residence record
 - Those who are living separately from their spouses during divorce proceedings.
 - Other persons who have been requested by the City to submit one.
- * The purpose of the *Genkyo-todoke* is to confirm the recipient's situation as of June 1 each year and to ensure that the conditions for receiving the child allowance (such as supervising and supporting the child and sharing the same household) are still being met.
- * Please note that if you do not submit the *Genkyo-todoke*, you will no longer be able to receive the allowance for June onward.
- * If your status cannot be confirmed through official records, you may be required to submit a *Genkyo-todoke*.

● **Eligibility Expiration**

Eligibility for receiving child allowance will expire 2 years after the commencement of eligibility.

(E.g.) If you did not submit a *Genkyo-todoke* and the allowance is not paid on the fixed payment date in Oct. (around Oct. 10), then you can claim your eligibility starting the next day.

● **Allowance Payments Cease**

If the conditions for receiving child allowance payments are not met, then it is necessary to submit additional documents. If there is a reason for payments to cease, they will cease in the same month.

If you receive child allowance payments without meeting qualifications, then you will be required to pay back the full amount. If you need to complete additional documents, please do so as soon as possible.

Main Reason	Necessary documents
When a child becomes 18 (allowances are paid until the end of the fiscal year)	Nothing is required
When the recipient stops raising a child (divorce, detention, etc.)	• <i>Jukyuu Jinyuu Shoumetu-todoke</i> * A copy of this form can be received from Kyoto City Child & Family Support Sections, each ward office and branch office, Keihoku Branch Office, or Kamikawa Branch Office, or downloaded from the Kyoto City official website.
When the recipient passes away* ¹	
When the recipient moves out of Kyoto City* ²	
When the recipient becomes a public servant* ³	

*¹ If there are any unpaid allowances due, the unpaid amount will be paid to the child. Please submit an unpaid allowance claim form. The new caregiver who becomes the recipient will need to complete the certification application process.

*² If you are moving out of Kyoto City and still meet the eligibility requirements for the allowance, please complete the allowance application process at your new municipality within 15 days of your planned moving-out date.

*³ If you are employed as a public servant and the payment will be made by your employer, please apply for the allowance at your workplace and submit a "Notification of Termination of Eligibility" to Kyoto City (a personnel transfer notice or similar document will be required).

● **Other & Required Documents**

If any of the following apply to you, please promptly submit the necessary notification or other required documents.

Reason		Necessary Documents
When number of children increases (for increases in allowances)		<i>Gaku Kaitei Nintei Seikyu-sho</i>
When number of children decreases (for decreases in allowances)		<i>Gaku Kaitei-todoke</i>
When the recipient becomes a public servant	At Ward or Branch Office	<i>Jukyu Jinyuu Shoumetu-todoke</i>
	At your place of employment	<i>Nintei Seikyu-sho</i>
When the recipient stops work as a public servant	At Municipal Office, Ward Office, etc.	<i>Nintei Seikyu-sho</i>
	At your place of employment	<i>Jukyu Jinyuu Shoumetu-todoke</i>
When the recipient changes address (within Kyoto City)		<i>Henko-todoke</i>
When the address of the eligible child changes	Continuing raising a child	<i>Henko-todoke, Moushiate-sho</i>
	Stop raising a child	<i>Shoumetsu-todoke</i>
Changes in recipient name or a child's name		<i>Henko-todoke</i>
When changing bank accounts		<i>Henko-todoke</i>
Changes in individual number for recipient, spouse, and/or child that resides outside of Kyoto City		<i>Kojin Bangou Henkou Nado-Moushidesho</i>

* Depending on the procedure, you may be required to provide documents such as a bank account book or cash card in the claimant's name, a document showing the claimant's health insurance eligibility, a *Nenkin Kanyu Shomeisho* (proof of National Pension enrollment), documents proving financial support relationships, and other related materials.

* For the *Nintei Seikyusho*, *Bekyo Kango no Moshitate-sho*, *Kojin Bangou Henkou Nado Moshide-sho*, and *Kango Soto / Seikeihi no Futan ni Kansuru Kakunin-sho*, you may be required to fill in your Individual Number (My Number), and present both a document verifying your Individual Number and a form of personal identification. (If applying by mail, please enclose copies of these documents.) For more information, please contact the Kyoto City Child & Family Support Section

* You can download copies of forms from the website. Please see the website for details on digital applications through the Myna Portal.

* From June 2022 onwards, a notification is also required "when the spouse's name or address changes," "when the recipient comes to have a spouse who raises the child together with them, or when the spouse who was taking care of the child is no longer present," or "when the pension in which the recipient is enrolled changes (including when the recipient has become a public servant)".

Offering Donations

For recipients, if you would like to help support the next generation of children's health and development, please contact our office as you are able to donate a portion or the whole amount of your child allowance payments. For details, please contact the Child & Family Support Section